Board of Directors Meeting Minutes

June 17, 2024

Soaring Capital Soccer Club | Zoom

Members Present:	**Guests:**
Derek Hamilton	Zach Sarno
Chad Sustello	Josh Miller
René Snyder	Jillian Mastronardi
Michelle Augustine	Bill Mckendrik
Ed Sperduto	Shannah Kamas
Stacie VanSkiver	Chris Kamas
Sarah Crouse	
Kyle Adriance	
Pete Kamas	

Summary:

The meeting was called to order at 8:33p.m. by Derek, who confirmed the presence of all board members.

Agenda Topics:

Presidents Report:

Derek then presented his president report, starting with an update on the AED Defibrillators. Tim Fullmer has been in contact with various organizations regarding the club purchasing refurbished devices. Derek inquired if Renee had any update on the grant, and she advised it has been delayed until July. Chad suggested it would be beneficial for each team to have their own device. The question arose regarding how and where would these devices stored? It was noted that another club in Ithaca collaborated with Cayuga Medical group to receive donations. Chad mentioned he has engaged Cam Stanton regarding potential grants. It was emphasized we need to have a plan in place and in addition to notifying New York State West, we must also submit our plan to the Chemung County Health Department.

The next topic discussed was Fall Registration. Zach recommended opening fall registration on July 1st and closing it the second week of August. Derek concurred, emphasizing the need to open registration as soon as possible. It was noted that last year registration opened on July 28th. The conversation shifted around the number of coaches needed for fall season. Josh pointed out the number of coaches needed would depend on registration numbers. He also mentioned that he will be later discussing a tiered level approach, which he feels is more developmentally appropriate. Chad proposed forming a subcommittee to work out the details for fall registration. The subcommittee is composed of Chad, Sarah, Zach, Josh and Chris Kamas. Renee reminded the board that subcommittees can include non board members. Chad stated he would finalize Fall Registration details by the end of the week.

Next, Renee shared the financial report. She highlighted that although expenses decreased we

They discussed cash flow, fundraising, and the need for team managers to provide information for tournament registrations. Additionally, they mentioned their efforts in gracefully collecting player registration fees and the progress on a grant application.

The meeting section revolved around the discussion of coaches' stipends and contracts. Matthew Ricci and the SCSC Treasurer addressed the readiness of a document related to these matters, emphasizing the need for approval and review before presenting it to the coaches. Concerns were raised about the lack of a finalized contract and the need for reimbursement sheets for coaches.

Additionally, there were discussions about the challenges in tracking and reporting the stipends, as well as a proposal for a new pay structure by Joshua Miller to attract high-level coaches. The meeting concluded with a decision to address the field situation offline and set the next meeting date via text message.

Agenda Topics:

Board Meeting Kickoff and Roll Call

The meeting starts with informal conversation among the attendees, followed by a discussion about meeting recording and note-taking. There is a brief exchange about sharing the agenda screen, and the roll call is conducted to confirm the attendees' presence. The board also discusses contacting a potential candidate for a vacant board spot.

* Board recruitment and the potential addition of Katie McDonough

Discussion on Board Member Roles and Resignation

Derek Hamilton leads a discussion on the potential new board member's decision to delay voting, expressing the need for her to have more time to consider the role. The possibility of finding a plan for the secretary role is raised, with Matthew Ricci offering to fill in if needed. Melissa Sweet announces her resignation as secretary, and the board votes to accept it, with some members expressing support for her to continue contributing in other ways.

Discussion on Board Membership and Bylaws Interpretation

The participants engage in a detailed discussion about the bylaws related to board membership and election of officers. They express uncertainty about the process for re-electing board members and seek clarification on whether a member not re-elected as an officer should continue to serve on the board. Different perspectives are shared, including experiences from other non-profit organizations, and the need for a clear decision is emphasized.

Discussion on Board Members and Officers

The conversation revolved around defining the roles of board members and officers, highlighting the differences between the executive committee and the elected officers of the board. There was also a debate about the interpretation of the bylaws and whether certain provisions applied to

board members or just officers.

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* Financials and Profit/Loss

Financial Update and Grant Status

René presented a detailed financial update, including profit and loss figures, cash flow, fundraising efforts, and the need for improved communication with team managers for tournament registrations. She also discussed their approach to collecting player registration fees

and the status of a grant application, expressing optimism about remaining in the running for the grant and the possibility of resubmitting if declined.

Discussion on Coaching Responsibilities and Field Management

Zach and Joshua review the recent joint meeting with coaches, highlighting the importance of field management at Notre Dame and the need for transparency in soccer-related decisions. They also emphasize the necessity of a document outlining coaching stipends and discuss the allocation of coaching responsibilities between them, seeking clarity on the matter.

Discussion on Tournament Registrations and Coaches' Stipends

Jillian Mastronardi raised concerns about the confusion regarding roster submissions for tournaments through Gotsport, seeking clarification on the registration process. The conversation also delved into the issue of coaches' stipends and reimbursements, with uncertainty about the payment structure and a lack of information provided to the members. René highlighted the club's previous stipend practices and expressed uncertainty about the status of coach reimbursements.

* Coaches Stipends and Reimbursements

Discussion on Coaches' Stipends and Contracts

Matthew Ricci, Zach Sarno, and others express concerns about the approval and documentation of coaches' stipends and contracts. They discussed the need for a finalized contract and reimbursement sheets for coaches and the challenges in tracking and reporting the stipends. Additionally, Joshua Miller proposes a new pay structure to attract high-level coaches.

Action Items:

* Melissa Sweet will volunteer to create a club-wide newsletter of team highlights, coaching highlights, upcoming classes, player highlights, and upcoming events and submit it to the board prior to their meetings.

* Derek Hamilton will communicate with Pete Kamas regarding his status as a board member.

* Derek Hamilton will review the process for sending out official communications and ensure that board members are informed before official communications are sent out.

* Matthew Ricci will update the FAQ tab on the website and add a tab for coaches.

* Zach Sarno and Derek Hamilton will work on a proposal for bringing in John Schaefer to train goalkeepers and present it at the next meeting.

* Zach Sarno will follow up with Tara to gather more information about her potential involvement with the club.

* René will develop a document for coaching stipends and reimbursements

* René will coordinate with Derek and Chad on coaches' stipends and contracts
* Joshua Miller will share tiered pay structure for coaches
* The next meeting date will be set via text message

Key Questions Raised During the Meeting: